
2026 CAPITAL BUDGET - RESPONSE NEEDED BY SEPTEMBER 30

From Joseph Sabatini <jsabatini@byramtwp.org>

Date Sun 8/31/2025 8:40 AM

To Ashleigh Frueholz <afrueholz@byramtwp.org>; Cindy Church <cchurch@byramtwp.org>; Construction Official <constructionofficial@byramtwp.org>; Guy Mariani <gmariani@byrampd.org>; Michael Orgera <morgera@byramtwp.org>; Penny Holenstein <pholenstein@byramtwp.org>; Phil Crosson <pcrosson@byramtwp.org>; Recreation <recreation@byramtwp.org>; Shawn Pond <chief@byramfd.com>

Cc Cory Stoner <cstoner@hpellow.com>

All,

I am starting the process to get organized to discuss the Township's Capital Program with the Mayor and Council.

Please reference the information below on the Capital Budget and the Capital Improvement Fund.

Under the Local Budget Law the Governing Body is required to adopt a capital budget and a 3-year capital improvement program in conjunction with the annual operating budget.

I need each department head to provide a complete listing of all known capital items (improvements, equipment, vehicles, etc.) with a description of need, estimated cost and prioritization. Do not restrict to the next three years. I minimally want a five-year schedule for replacement of vehicles and equipment.

Following are links to 2025 Capital Budget with backup that were reviewed and adopted by the Mayor and Council.

- [01132025 Capital Budget 2025 - 2027.pdf](#)

Please provide your requests to me by Tuesday, September 30.

If you have any questions, please feel free to ask.

Thanks - Joe

See Information below on Capital Budget and the proposed Capital Improvement Fund:

Capital Budget:

Local Budget Law 40A:4-43 – Capital Budgets, definition.: The governing body may and shall, when directed by the local government board, prepare, approve and adopt a budget for the expenditure of public funds for capital purposes to give effect to general improvement programs. A capital budget shall be a plan for the expenditure of public funds for capital purposes, showing as income the revenues, special assessments, free surplus, and down payment appropriations to be applied to the cost of a capital project or projects, expenses of issuance of obligations, engineering supervision, contracts and any other related expenditures.

· The Governing Body is required to adopt a capital budget and a capital improvement program in conjunction with its annual operating budget.

- The capital budget represents ***the current year*** of a three capital improvement program since the Township is under a 10,000 population.
- The capital improvement program presents the schedule for capital projects showing projected costs and revenue sources.
- The capital budget DOES NOT in itself confer any authority to raise or expend funds.
- The Governing Body is not responsible for preparing the capital budget for capital improvement program. The responsibility may be assigned to the administrative staff or the Planning Board, or both. Final content of the plan resides with the Governing Body.
- Municipal Land Use Law permits the Governing Body to request the Planning Board to prepare the proposed capital program. The Land Use Law states that if there is an adopted master plan, the Planning Board must be given 45 days to review any “action necessitating the expenditure of any public fund” affecting the master plan.
- In Byram Township, it has been the responsibility of the Administrative Staff to prepare the capital budget and capital improvement program.

Capital Improvement Fund:

- Within the general fund under general appropriations there is a provision for Capital Improvement appropriations.
- This is for appropriations that have a useful life of 5 years or more.
- The fund permits appropriations to be set aside for purposes that may not be known or specified at time of the budget adoption.
- Municipalities annually may appropriate a fixed sum to this fund permitting it to build up over several years.
- No money may be expended from the Capital Improvement Fund without an ordinance being adopted for a specific purpose.
- The capital improvement fund is used as a means of financing down payments for ordinance appropriations. All bondable capital items must have a minimum 5% down payment.



Joseph W. Sabatini
Byram Township Manager

Phone: [973.347.2500](tel:973.347.2500) x129

10 Mansfield Drive, Stanhope, NJ 07874

DEPARTMENT OF POLICE
BYRAM TOWNSHIP
10 Mansfield Dr
Stanhope, NJ 07874
www.byrampd.org



Chief Guy M. Mariani
Phone (973) 347-4008
Fax (973)347-9089

TO: Mr. Joseph Sabatini – Byram Township Manager
FROM: Guy M. Mariani – Chief of Police
SUBJECT: 5-year Vehicle Replacement Plan
DATE: September 26, 2025

Please see the below 5-year vehicle replacement plan for the police department. Thank you.

2026 -

- Replace detective car 2, 2019 Ford F-150 with a purchase in 2026
- Move detective car 2, 2019 Ford F-150 to back line.
- Take back line car 3, 2016 Tahoe out of service.

2027 -

- Replace primary car 8, 2022 Tahoe with 2027 purchase.
- Move primary car 8, 2022 Tahoe to back line.
- Take back line car 5, 2020 Ford Explorer out of service.
- If a second vehicle can be purchased in 2027, the Chief's vehicle, car 1, 2020 Dodge Durango will be made an admin/back line vehicle and replace car 2, 2019 Ford F-150. The plan will be adjusted accordingly at that time if necessary.

2028 -

- Replace primary car 7, 2023 Tahoe with 2028 purchase.
- Move primary car 7, 2023 Tahoe to back line.
- Take back line car 6, 2018 Ford Explorer out of service.

2029 -

- Replace primary car 5, 2023 Tahoe with 2029 purchase.
- Move primary car 5, 2023 Tahoe to back line.
- Take back line old-old car 7, 2018 Ford Explorer out of service.

2030 -

- Replace primary car 6, 2023 Tahoe with 2030 purchase.
- Move primary car 6, 2023 Tahoe to back line.
- Take back line car 2, 2019 Ford F-150 out of service. Or, take car 1, 2020 Dodge Durango out of service if car 2, 2019 Ford F-150 is already gone.

[illegible][illegible]

2017 CCM20SE Equipment Trailer				10,000										
2019 Sure Trac Mason Trailer					6,000									
2019 Sure Trac Tilt Trailer 7x13								10,000						
2020 Sure Trac implement trailer (milling trailer)					10,000									
2021 Sure Trac landscape trailer 22ft						8000								
2022 Quality 7x14 Landscape Trailer							6,000							
2023 Quality 7x14 Landscape Trailer								6,000						
2023 Sure Trac Tilt Trailer 5x10														

* truck was pushed a year out due to cost of roadside mower and need to replace 1 year early

Byram Township Fire Department
5 Year Capital Project Planning Tool 2026-2030

Capital Project / Purchases	Specific Use	Is this a Replacement	Total Cost	Source of Funding	2026	2027	2028	2029	2030
Replacement of Base Fill Station	Fill Air Bottles and Air Truck	Yes	\$50,000	Twp Dept/FireSub Grant	\$50,000				
Stand By Generator for Lee Hill	Back Up Power	No	\$25,000	Twp Debt	\$25,000				
Replacement of tanker 7	Tanker	Yes	\$600,000	Twp Debt		\$600,000			
SCBA Replacement - Entire Project - AFG is out	PEOSHA	Yes	\$310,000	Twp Debt/ AFG			\$310,000		
Knox Box	Vehicles	NO	\$12,000	Twp Debt				\$12,000	
Replacement of Tanker 5	Tanker	Yes	\$600,000	Twp Debt					\$600,000
CAPITAL TOTAL COST			\$1,597,000		\$75,000	\$600,000	\$310,000	\$12,000	\$600,000

DPW and Administration recommendation for an addition to COJ Completely Inclusive Playground – ADA Accessible Picnic area on football field side of playground with additional gate entry to playground:



Site Preparation-Fabrication of a 17 x 28 foot - concrete slab for shade

SHADEPLAY MAX TWO POST HIP, 15' X 22' X 8'

2 - 8' PVC TRADITIONAL ADA PICNIC TABLE

Gate entry to playground.



Ben Shaffer Recreation
P.O. Box 844
Lake Hopatcong NJ 07849 US

Proposal

TERMS

Net 30

REP

Scott
Tumminello

DATE

7/7/2025

Proposal #

7730

BILL TO

Byram Township
Accts. Payable Dept.
10 Mansfield Drive
Stanhope NJ 07874 USA

SHIP TO

Byram Township DPW
NJ USA

CONTACT

Mike Orgera



As requested, we are pleased to quote the following using Bid #: ESCNJ 24/25-01; Co-op #65MCESCCPS:

ITEM# / DESCRIPTION	VENDOR	QTY	RATE	AMOUNT
560-2693-ESCNJPG SHADEPLAY MAX TWO POST HIP, 15' X 22' X 8'	BCI Burke Company, LLC	1.00	\$7,716.00	\$7,716.00
580-0226-ESCNJPG 8' PVC TRADITIONAL ADA PICNIC TABLE, ONE END	BCI Burke Company, LLC	2.00	\$1,679.00	\$3,358.00
DISCOUNT		1.00	(\$553.70)	(\$553.70)
FREIGHT Freight		1.00	\$1,620.73	\$1,620.73
RECEIVE Receive/Unload/Transport Delivery. Cost per man- hour.	BSR	10.00	\$145.00	\$1,450.00
INSTALL Standard installation of above items to manufacturer's specification	BSR	1.00	\$6,838.20	\$6,838.20
MHL Man-Hour Labor oversized footing	BSR	48.00	\$145.00	\$6,960.00
MHL Man-Hour Labor tables & gates	BSR	26.00	\$145.00	\$3,770.00



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Lake Hopatcong NJ 07849 US

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7730

BILL TO

Byram Township
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10 Mansfield Drive
Stanhope NJ 07874 USA

SHIP TO

Byram Township DPW
NJ USA

CONTACT

Mike Orgera



As requested, we are pleased to quote the following using Bid #: ESCNJ 24/25-01; Co-op #65MCESCCPS:

ITEM# / DESCRIPTION	VENDOR	QTY	RATE	AMOUNT
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CO Johnson Shade & Tables**\$31,159.23**

The above items are priced in accordance with Bid #: ESCNJ 24/25-01; Co-op #65MCESCCPS. Freight quotes are honored for 30 days & may need to be updated before order placement.

Approximate Material delivery time is 6-8 weeks after receipt of order. If installation is included that time frame shall be TBD. When placing your order, kindly advise whom the trucker should notify to schedule delivery. The trucker will make one contact and that person must inform any other parties to coordinate delivery.

Please make your Purchase Order payable to "Ben Shaffer Recreation Inc." Prices do not include installation unless otherwise specified above.

Playground Equipment must be installed over a resilient surface. Standard colors and finish are quoted unless noted. Final count is the responsibility of the contractor/purchaser. Note that assembly/installation is NOT provided. Sales Tax will be added if applicable

Scott Tumminello
Ben Shaffer Recreation Inc.
Vice President, CPSI
Scott@BenShaffer.com
P: 973-294-5970

If you agree to the terms set forth in this proposal, please fill out name, signature, and date to confirm approval:

Estimate Approved By _____

Signature _____

Date _____

P.O. Number _____

Trucker Contact _____ Trucker Phone _____

Ship To Address _____



Ben Shaffer Recreation
P.O. Box 844
Lake Hopatcong NJ 07849 US

Proposal

TERMS

Net 30

REP

Scott
Tumminello

DATE

7/7/2025

Proposal #

7835

BILL TO

Byram Township
Accts. Payable Dept.
10 Mansfield Drive
Stanhope NJ 07874 USA

SHIP TO

Byram Township DPW
CO Johnson Park
NJ USA

CONTACT

Mike Orgera



As requested, we are pleased to quote the following using Bid #: 24/25-03; Co-op #65MCESCCPS:

ITEM# / DESCRIPTION	VENDOR	QTY	RATE	AMOUNT
SPD-DIS-ESCNJSB Site Preparation-Fabrication of a 17 x 28 foot concrete slab for shade	BSR	24.00	\$540.00	\$12,960.00

CO Johnson Shade Slab**\$12,960.00**

The above items are priced in accordance with Bid #: ESCNJ 24/25-03; Co-op #65MCESCCPS. Freight quotes are honored for 30 days & may need to be updated before order placement.

Approximate delivery time is 8-10 weeks after receipt of order. When placing your order, kindly advise whom the trucker should notify to schedule delivery. The trucker will make one contact and that person must inform any other parties to coordinate delivery.

Please make your Purchase Order payable to "Ben Shaffer Recreation Inc."

Standard colors and finish are quoted unless noted. Final count is the responsibility of the contractor/purchaser. Note that assembly/installation is NOT provided. Sales Tax will be added if applicable.